

**Lanesboro City Council**  
**Monday, December 7<sup>th</sup>, 2009**  
**Council Chambers at 5:30 p.m.**

**Present:** Rahn, Dybing, Allen and Jeannette

**Absent:** O'Connor

**Visitors:** Andy Drake, Vern Riddle, Jan Meyer, Brian Luna and Jade Wangen

**PUBLIC HEARING:**

The public meeting was called to order by Mayor Rahn. The hearing was an opportunity for taxpayers to ask questions regarding the budget and levy for 2010. Riddle from the audience asked why the taxes went down to which Dybing stated that farm values increased and other values did not change that much to affect the taxes. Vickerman noted that even though our budget went up, the increased tax capacity helped the rate to not go up as much and the school and County were affected by the farm rates and actually went down for city taxpayers, noting that this resulted in a tax decrease for most residents. Dybing made a motion to adjourn the public hearing, second Allen, motion carried.

**REGULAR MEETING:**

The meeting was called to order by Mayor Rahn.

Additions or Changes to the agenda consisted of adding the audit engagement letter, December bills and a report from Brian Luna on the Chamber. Allen made a motion to approve the agenda with those changes, second Dybing, motion carried.

The meeting minutes for the November 16<sup>th</sup> meeting were approved with a motion by Allen, second Dybing, motion carried.

**PERSONS WITH BUSINESS BEFORE THE COUNCIL:**

N/A

**COMMITTEE/COMMISSION MEETINGS:**

**A. Park: November 18<sup>th</sup> - Rahn:** Rahn noted that there was a request to move the camper sites located directly above the dam to improve the view. Rahn noted that the Park Board did not want to lose that revenue but agreed to try to plant bushes and trees to make the area more pleasant to view. Rahn noted that there are only five trees left to plant in the Park. Rahn noted that the Park Board hopes to have a bean bag tournament to raise money for the stage curtains, the date is not for sure, but tentatively planned for January 30<sup>th</sup> and the Lions may sponsor the event. Rahn recommended on behalf of the Park Board to approve the HVAC maintenance agreement with WHV, Inc. for \$2,100, Vickerman noted that we have the contracted service in the budget. Dybing made a motion to approve the contract, second Allen, motion carried.

**B. Planning & Zoning: November 17<sup>th</sup> – Dybing:** Dybing noted that the Planning and Zoning is recommending Sandra Solberg as a new member of the Commission. Also, he stated that at the meeting they discussed downtown signage, metal roofs, solar panels, Dave Bakke's roof replacement, a deck for Karla Dambach and moved their meetings to the 2<sup>nd</sup> Tuesday of the month at 6:30pm. Rahn made a motion to appoint Sandra Solberg to the Planning and Zoning Commission, second Allen, motion carried.

**C. EDA: December 7<sup>th</sup>, - Jeannette:** Vickerman noted that the EDA did not meet due to a lack of a quorum.

\* At this point in the meeting, Council member Jeannette joined the meeting

## **HOUSEKEEPING:**

**A. Budget and Levy:** Dybing made a motion to finalize the levy at \$413,756 and to keep budget as presented, second Jeannette, motion carried.

**B. 2010 Liquor License and Tobacco License:** Vickerman noted that the tobacco license is not due until March, but felt it appropriate to put them together. She stated that the spreadsheet presented was the licenses that were applied for 2010. Rahn made a motion to approve the licenses presented, second Dybing, motion carried. Jeannette abstained from voting due to being on the list of licenses.

**C. HPC Appointments:** Vickerman noted that she has four willing participants for the HPC Commission. They are Dave Huisengea, Val Tindall, Shayn Jensson and Barb Johnson. Vickerman noted that she would have to research the ordinance to verify if Barb Johnson can serve, since she does not live in City limits and is renting a space downtown. Allen made a motion to appoint the persons listed based upon qualifications outlined in the ordinance, second Dybing, motion carried.

**D. P&Z Appointment:** This item was handled during the Planning and Zoning committee report.

**E. State Contract for Snow Removal:** Vickerman presented the resolution to approve the City contracting to provide the snow removal on Highway 250 in the downtown area, Jeannette made a motion to approve the resolution, second Allen, motion carried.

**F. Ambulance Report:** Vern Riddle was present to review the Ambulance report provided. He noted that there were 83 ambulance calls and that three ambulance members responded to most of the calls.

**G. Fire/Ambulance Pay Request:** Vickerman requested the annual payments to the Fire and Ambulance departments. Jeannette made a motion to pay the departments based on their submitted runs and meetings, second Dybing, motion carried.

**H. Health Insurance Request by Employees:** Vickerman explained that the employees met to discuss the health insurance. She stated that the employees are at the second highest tier for rates due their claims. Vickerman asked, on behalf of the employees, to have the insurance disbanded so that certain employees could be guaranteed coverage and for the City to set up an HRA account for each employee and to put the \$600/month in their accounts monthly. Jeannette made the motion based upon Vickerman's request, second by Dybing, motion carried.

**I. Winter Meeting Schedule:** Rahn noted that the meetings tend to be short in the winter months and asked members to consider going to monthly meetings for the winter months to see how it works. After discussion on days that work for every member, it was decided to not have another meeting in December, unless a special meeting is needed and to have the meetings for January and February on the 2<sup>nd</sup> Monday of the month at 5:30, noting that the Council could look further out at the next meeting, also noting that special meetings can be called if they are needed. Jeannette made the motion, second by Rahn, motion carried.

**J. Codification of Ordinances:** Vickerman noted that this is a project that the City has intended to complete for many years. She noted that Butch Culbertson has volunteered to assist in the process. Allen noted that this project would take a group of volunteers and a plan as to how to proceed, along with a Council member or two. Vickerman will try to come up with an action plan as to how to proceed.

**K. Audit Engagement Letter:** Vickerman noted that the City portion of the Audit for 2009 consisted of \$9,350. Dybing made a motion to accept the engagement letter and to have Smith Schaeffer conduct the 2009 audit, but is asking Vickerman to due a Request for Proposals for the 2010 audit, second Rahn, motion carried.

**L. Brian Luna – Chamber Member:** Luna presented the Council and Vickerman Lanesboro mugs displaying the B&B capital of Minnesota and thanked the Council for their work. Luna also reported on all of the holiday functions that are happening in the City and asked all to come. He noted that the Chamber Annual Meeting is Wednesday, January 13<sup>th</sup> at 7pm. Also, he handed

out a note from the Executive Director, noting that at the EDA meeting there was a proposed donation from the EDA operating funds of \$3,500 to the Chamber. Vickerman explained that the EDA agenda included a line item of donating non-used funds from the EDA to the Chamber to support downtown business. The amount that would be available for 2009 was \$3,500. Allen made a motion to donate the \$3,500 operating line item for the EDA to the Chamber, second Dybing, motion carried.

**M. December Bills:** Vickerman noted that without a second meeting the bills would have to be approved to be paid. Allen made a motion to have Vickerman pay the bills for December, noting to have any special bills approved by the Council in January, second Jeannette, motion carried.

**ADJOURN REGULAR MEETING:**

At 6:37pm, Dybing made a motion to adjourn, second Jeannette, motion carried.

Respectfully submitted,

Bobbie Vickerman  
City Administrator/Clerk